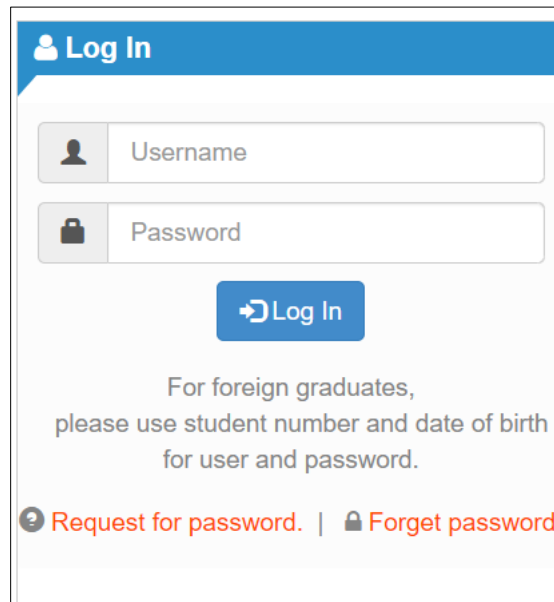


The login guideline for the graduate employment system

The graduate employment system is used to track the employment status of graduates from each university. You can follow these steps to log in to the system.


1. Login process


1.1. When accessing the first page, you will see the login screen as shown.




The screenshot shows a login interface with a blue header containing a user icon and the text "Log In". Below the header are two input fields: "Username" with a person icon and "Password" with a lock icon. A blue "Log In" button with a right-pointing arrow is positioned below the fields. Below the button, there is a message: "For foreign graduates, please use student number and date of birth for user and password." At the bottom, there are two links: "Request for password." with a question mark icon and "Forget password." with a lock icon.

1.2. Please enter your student number as the username and your date of birth (DDMMYYYY (B.E.)) as the password.


1.3. After entering your credentials, click on the  (Login) button to access the system and complete the employment questionnaire.

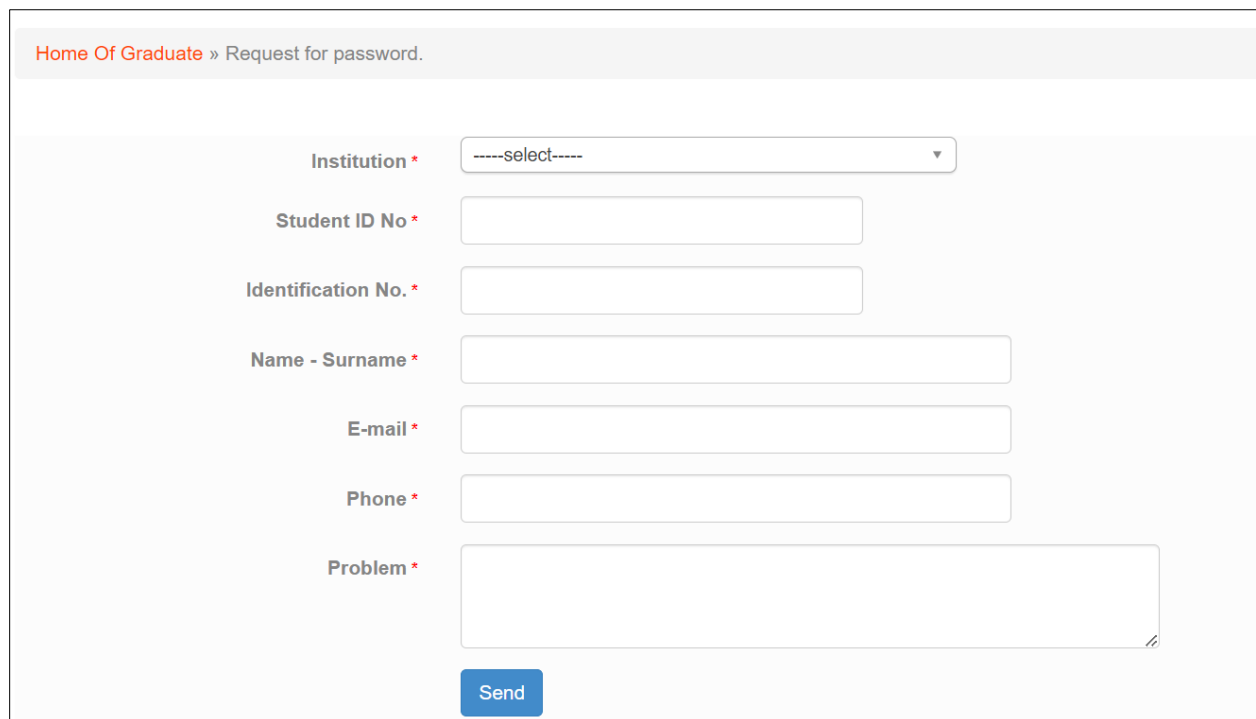
1.4. If the system informs you that the login has failed, please recheck your student number and date of birth and then click on the  (Login) button.

1.5. If you are still unable to access the system even after rechecking your student number and date of birth, please click on the  (Request for password) button to contact the institution's officer to solve the problem.

2. A guideline for requesting a password.

Password requesting is for graduates in case they are unable to access the system and need to be checked by the institution's officer. Please proceed with the following steps:

2.1. Click the  **Request for password.** (Request for password) button and the system will display the part that the graduates have to fill in general information and problem.



Home Of Graduate » Request for password.

Institution *

Student ID No *

Identification No. *

Name - Surname *

E-mail *

Phone *

Problem *


2.2. Fill in the information and the space with an asterisk (*) must be complete. Information for password requesting are as follows:

| Information | Description |
|--------------------|--|
| University Name | Select university |
| Student number | Fill in student number, e.g., 54920549 |
| Identification No. | Fill in national identification number or Passport number, e.g., 1709958787711 |
| Name - Surname | Fill in name - surname, e.g., Santiphap Suksabai |
| E-mail | Fill in E-mail address, e.g., santi@hotmail.com |
| Phone | Fill in phone number, e.g., 08712235966 |
| Problems | Fill in problems found, e.g. I can't log in |

2.3. Click the  (Send) button to save the password request.


2.4. The system will show “Request has been sent. Please wait for your institution’s officer to contact you back.”

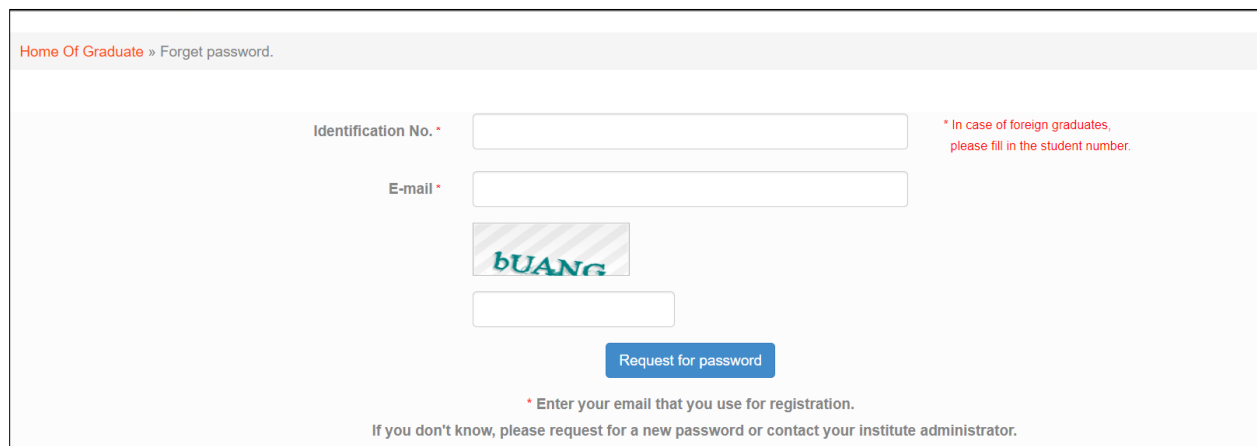
2.5. If the request is unsuccessful, the system will inform you of filling incorrect information.

Please check, revise, and click the  (Send) button again.

3. A guideline for resetting your forgotten password.

If you have previously accessed the system but are unable to log in because you forgot your password, please follow these steps.


3.1. Click on the  (Forgot Password) button, and the system will display a screen where you can enter your personal information to request a new password.




3.2. Enter your personal information and ensure that you fill in all the required fields marked with an asterisk (*) must be complete. Information for password requesting are as follows:

| Recorded information | Description |
|----------------------|---|
| Identification No. | In the case of foreign graduates. Please enter your student number. For example, 1709958787711 |
| E-mail | Please enter your email, for example, santi@hotmail.com. Please note that the email must be the same after logging in to the system for the first time. |

| Recorded information | Description |
|--|--|
| CAPTCHA (Completely Automated Public Turing test to tell Computers and Humans Apart) | Enter CAPTCHA wording or number that is shown on the screen. To prove that you are a human and not a computing system attempting to hack a protected account |

3.3. Once you have filled in all the required information, please click on the  (Request for password) button. The system will then inform you that your new password has been sent to the email address.

3.4. If you cannot remember the email that you were provided, please send a request for a password reset  [Request for password.](#) or contact the officer responsible for managing graduate employment at your institution.